

In order to submit a dissertation in <u>https://epub.uni-luebeck.de/</u> an application for admission to the doctoral procedure or doctorate to the doctoral office of your section is necessary.

1. Registration

If you haven't already done so, you first need to register on ePub by entering an email address.

We recommend that you use the e-mail address from the above-mentioned application for admission.

You will then receive a confirmation email from our system, which will take you to a form for further information, where you can enter the following:

- Your name
- Your self-chosen password
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New user? Click here to register.
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Item

Item

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Phone No.

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Your information will then be transmitted to your responsible doctoral office, where it will be checked. Usually, your account then will be activated for publication in your section.

If you were previously registered, please contact us. (<u>zhb.epub@uni-luebeck.de</u>)

2. Submission under "My ePub"



As soon as your account has been approved for publication, a black bar with a **Plus** or

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Select your section (usually only the section in which you are doing your doctorate is approved).

Following, further information on your submission and on publication permission is collected.

An overview you find on the 2nd page.

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ePub – university publications server

Content	Repeat	Duty	Example
Author	yes	yes	Smith, Paul
Title of the dissertation	no	yes	Ultrasound diagnostics
Addition to the title	yes	no	Meta studies from 1997-2005
Date of (initial) publication	no	yes	2024
Type of publication	yes	yes	Dissertation, habilitation
Language of publication	no	yes	German or English
Keywords	yes	no	Sonography, diagnostic
Abstract (in language of submission)	no	no	
Description (e.g. abstract in German)	yes	no	
Supervisors (e.g. doctoral supervisor)	yes	yes	Bold, Jenny
Date of the oral examination	no	yes	2023
Institute / Clinic	yes	yes	Institute of general medicine
Conditions of access	no	no	Open access or embargo (e.g. if patents
			are affected)
End date of embargos	no	**	** Depending on the conditions of access
Uploaded file	yes	yes	pdf
Deposit License/Publication Permission	yes		

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Repeatable information (see table column "Repeat")

+ Add more allows you to enter multiple details

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